



URBANA WELFARE ASSOCIATION

MINUTES OF MEETING

DATE : 28.04. 2018

MEETING No. : 04

ATTENDEES

- | | |
|-------------------------|--------------------------|
| 1) PRADEEP BHATIA | 10) SUVASHIS MUKHERJEE |
| 2) UDAY S. MUKHOPADHYAY | 11) TARUN KUMAR BASU |
| 3) NARAYAN SHARAFF | 12) SANTU CHARTTERJEE |
| 4) SANTOSH KUMAR RAY | 13) DR.DEB KISHORE GUPTA |
| 5) GOPA BHABANI | 14) PRASAD BANERJEE |
| 6) SHYAM SUNDAR SONIKA | 15) AJAY AGARWAL |
| 7) SUSHIL KHAITAN | 16) MEELAN GUPTA |
| 8) SUSHIL KUMAR AGARWAL | |
| 9) PRADIP KUMAR SINHA | |

Prepared and Issued By:

U.S. MUKHOPADHYAY

AGENDA

- | | |
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| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

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Opening of the meeting:

RSA opened the meeting by welcoming the members. He also stated that this meeting is called specially for discussion and resolution of two major issues which MC is going to address at once. They are (1) Rain water Leakage and workmanship defects of windows
(2) Toshiba – AC AMC

1. Windows – Rain water leakage and defective workmanship:

UM stated the issue would be divided in three segments:

- (a) Technical – Leakage, Glass falls.
 - (b) Problems / issues - defective fittings, poor workmanship, Sub-standard materials.
 - (c) Remedy – Third party inspection and preparation of defect reports.
- RSA informed the members the details of camp which is going to be conducted by Carrier/Aircon to enroll AMC as well as answering questions of residents related to AC. It was unanimously agreed that clarifications should be sought such as details of inclusions and exclusions in AMC etc. Also we have to pursue to have two Vendors instead of one to involve in execution of day to day M&R inside Urbana. Second discussion was for the visit of Mr. Singh a professional in Window designing and installation. It was decided that a team comprises of 3-4 MC members along with Mr. Singh will visit apartments and will interact with the residents get feedback and will prepare the report. MC members are at liberty to join this team. It was agreed that a message should be posted by GB in all groups highlighting the details of tomorrow's AC camp.

2. Water issues

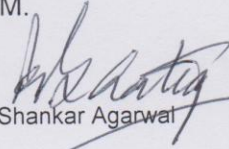
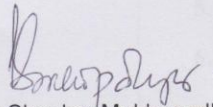
Members welcome Debopriya Biswas who had contributed immensely in the MC tenure

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	<p>related to water issues. Members requested Debopriya Biswas to join hands with current MC to move forward same issue since still complaints are there about poor water quality. Dr. Gupta will work closely with him with the full support of all MC to achieve the goal.</p> <p>3. A O M: After discussions following decisions were taken: I. For smooth functioning of UWA it was resolved that communication through whatsapp will be posted by GB except those specially required to post by UM. II. Since Conveners and co-convers are already selected for various subcommittees now subsequent inclusion of members and residents shall be solely at the discretion of Conveners with consultation with co-conveners. III. A meeting will be held on 30th. April 2018 with Santosh Mishra and NAPL along with BNRI Technical team. All MC members were requested to join the meeting at 4 PM.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  For Ravi Shankar Agarwal </div> <div style="text-align: center;">  Uday Shankar Mukhopadhyay </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> <p>For URBANA WELFARE ASSOCIATION</p> <p>President Secretary Treasurer</p> </div> <div style="text-align: center;"> <p>For URBANA WELFARE ASSOCIATION</p> <p>President Secretary Treasurer</p> </div> </div>		